



Arizona  
Governor's  
Commission  
on **Service** and  
**Volunteerism**



**Arizona Governor's Commission on Service and Volunteerism**  
**Wednesday, August 11, 2021 at 1:30 PM**  
**Virtual Meeting:**

<https://us06web.zoom.us/j/86226912736?pwd=dHAYbGx0Ukd0ZXNxaEJMR253RHNIUT09>  
**Passcode: 408957**

**Arizona State Capitol, Phoenix, Arizona**

A general meeting of the Governor's Commission on Service and Volunteerism (GCSV) was convened on August 11, 2021, in a hybrid meeting space, Arizona State Capitol, 1700 W. Washington, Phoenix Arizona 85007, notice having been duly given. Present and absent were the following members of the GCSV:

Members Present (11)	
Kim Rice	Donna Davis
Donna McBride	Tyler Butler
Helain Day	Michael Hammett
Zanquetta Gray	Tori Carlson
Chris Gibbs	Robert Ashcraft
Thomas Winkle	
Members Absent (2)	
Lillian James	Alex Gabaldon
Staff & Guests (2)	
Emily Litchfield	Kim Brooks
Ali Channa	Randy George
Jennifer Manhoff	

**1. CALL TO ORDER**

Commission Chair Donna Davis called the meeting to order at 1:35 PM. Quorum present.

**2. WELCOME/INTRODUCTIONS**

Commission Chair Davis welcomed attendees and asked the Commissioners, guests and staff to introduce themselves.

**3. APPROVAL OF MINUTES (ACTION)**

Meeting minutes from May 26, 2021 were reviewed. **Commissioner Ashcraft** moved to approve the minutes. **Commissioner McBride** seconded the motion. The motion was unanimously approved.

#### 4. UPDATES

**AmeriCorps Director Emily Litchfield** reported on the AmeriCorps State & National programs. The May Commission meeting included the approval of submission of the State Formula application package to CNCS. Notice of Grant Award has not been received from CNCS at present. Competitively funded subgrantees have entered the contracting phase and will be ready to begin programming 9/1/2021. [American Relief Plan \(ARP\) funds](#) have been requested to supplement Competitively funded programs and instructions have been received regarding accessing the ARP Formula dollars. Lastly, AmeriCorps Training Administrator Randy George will be leaving his position at the end of the month.

**AmeriCorps Training Administrator Randy George** provided an update on training resources to support current programs with their grant close out, as well as new opportunities to support subgrantees for the FY21-22 program year. All AmeriCorps members serving with Arizona Programs will have access to the [Member Assistance Program \(MAP\)](#). The MAP includes counseling, financial planning support, medical insurance navigation and advocacy, life coaching and more. Also new this year is access to [on demand training from On3Learn](#) for all program staff, members, and partner site supervisors. This is in addition to regular monthly training provided by GOYFF staff. On3Learn also provides five courses for potential AmeriCorps applicants, including 'Is our organization a fit?'

**Commissioner Gray** provided the AmeriCorps Federal Agency update. The Mountain Region Office, of which Arizona is a part, is undergoing some restructuring. Commissioner Gray introduced Senior Portfolio Manager Jennifer Manhoff who will be her replacement in overseeing the Arizona portfolio of programs. Ms. Manhoff has spent extensive time traveling throughout Arizona in her former tenure with the AmeriCorps NCCC. All AmeriCorps VISTA and AmeriCorps Seniors subgrantees (funded directly through CNCS) in Arizona will also be getting new portfolio managers next week. Lastly, the AmeriCorps Federal Agency is seeking to fill a [Senior Portfolio Manager position at the Mountain Region Office](#) and would appreciate assistance in expanding the pool of candidates.

#### 5. BUSINESS

The AmeriCorps Federal Agency introduces Schools for National Service in December of 2020. Recently they inquired about [HB2547](#) (signed March, 2016), which deems AmeriCorps members eligible for resident tuition at each of the state universities after they serve a one-year term in Arizona. Arizona is one of only three states that offers this benefit, however only one of the State Universities lists this benefit on the Schools of National Service webpage. **Commission Chair Davis** and **Commissioners Rice, Hammett and Ashcraft** are interested in creating a workgroup focused on better partnership with the state universities to promote this incentive.

This conversation evolved into a larger discussion on how to assist in marketing/outreach to help AmeriCorps Programs with their recruitment efforts such as promoting the AmeriCorps opportunities at community colleges and with high school counselors; the Segal Education Award can be an asset when thinking about access to education.

Lastly, the topic of HB2547 led **Commissioner McBride** to inquire on the status of [HB2183](#) public service scholarship fund. This will be explored and addressed at the upcoming October meeting.

#### 7. NEXT COMMISSION MEETING

The Commission will meet again on Wednesday, October 6, 2021. The primary purpose of the meeting will be to discuss the recommendations from the University partnership workgroup meeting and to discuss ways to support programs with AmeriCorps member recruitment.

**Commission Chair Davis** inquired about suggestions for future agenda items. **Commissioner Ashcraft** introduced the idea of a commission self-assessment tool to assess if the commission is operating successfully or if there are opportunities for improvement. He also noted that perhaps a review of and possible revision to the State Service Plan would be the place to start.

In response, **Commissioner Gibbs** pointed out that the title of the commission is ‘Service & Volunteerism’, however agenda items have been limited to AmeriCorps; “I know we have a tendency to just continue the way that we have always done things, but is that the best that we can do for Arizona?” All commissioners present were in agreement with his concern.

**Commissioner Winkel** shared an interest in learning more about the infrastructure of service commissions in other states that are similar in size to Arizona; “how are they able to drive forward and not overwhelm the commissioners or the staff that support the commission?” **Commissioner Hammett** also shared a concern with the scope of work becoming too broad; “we can’t do all things.”

**Commissioner McBride** felt that collaborating with or supporting the Governor’s Youth Commission might be a good place to start since the missions of both commissions are similar.

**Future Agenda items**

- Review/Revision of the State Service Plan
- Commission Self-Assessment, Commission Retreat
- Connect with Service Commissions in other states for ideas on how to improve impact

**9. ADJOURNMENT**

A motion was made for adjournment by **Commissioner Gibbs**. The motion was seconded by **Commissioner McBride**. The meeting was adjourned at 2:48 PM.

Dated the 11<sup>th</sup> day of August, 2021  
Governor’s Commission on Service and Volunteerism  
Respectfully Submitted By:  
Emily Litchfield  
AmeriCorps Director