



**ALZHEIMER'S DISEASE AND RELATED DISORDERS SUBCOMMITTEE  
GOVERNOR'S ADVISORY COUNCIL ON AGING**

**August 2, 2024, 9:00 AM**

**1400 West Washington Street, Room CR-1102, Phoenix, Arizona 85007**

The Alzheimer's Disease and Related Disorders Subcommittee of the Governor's Advisory Council on Aging (GACA) convened on **August 2, 2024**, with notice duly given.

Members Present (4)	Members Absent (0)
<b>Theresa Spitz, Chair</b>	
<b>Teresa Manygoats</b>	
<b>Tory Roberg</b>	
<b>Michael Provost</b>	
Staff and Guest(s) Present (1)	
<b>Latrishia Centers, Staff</b>	

**Call to Order**

- **Theresa Spitz, Chair**, called the Alzheimer's Disease and Related Disorders Subcommittee of the Governor's Advisory Council on Aging (GACA) meeting to order at **9:15 AM**. **Four** members and **one** staff member were present.

**Opening Remarks/Introductions**

- **Theresa Spitz, Chair**, welcomed attendees.

**Roll Call**

- **Theresa Spitz, Chair**, conducted a roll call and met a quorum.

**Approve April 12, 2024 Meeting Minutes**

- **Theresa Spitz, Chair**, requested a review of the **April 12, 2024**, meeting minutes before requesting a motion to approve the meeting minutes as drafted.
  - **Tory Roberg** moved to accept the meeting minutes as drafted.
  - **Teresa Manygoats** seconded the motion.
- **Theresa Spitz, Chair**, called a vote, and at **9:20 AM**, the April 12, 2024, meeting minutes were approved with no dissenting votes.

**Data Collection Process / Plan of Action.**

- **Teresa Manygoats** shared about the work completed by her staff member, Keisha Jenkins, since the previous meeting to support data collection required per state statute. She explained that an Excel spreadsheet outlining the list of agencies, the type of data to be collected, and the reasons for needing the data from those agencies to develop reports for future Governor's Advisory Council on Aging (GACA) Meetings.
- **Teresa Manygoats** explained that the [Arizona Department of Health Services \(ADHS\)](#) would collect data from specific agencies listed in the document. Meanwhile, the Governor's Office of Youth, Faith and Family (GOYFF) staff would contact the remaining agencies to gather the necessary data to complete the task.
- **Teresa Manygoats** provided a sample email to request data from internal agencies to the GOYFF's Executive Director of Aging, Latrishia Centers, for her reference.

- **Ms. Centers** stated the importance of obtaining clarification from the GOYFF Leadership to ensure that she and/or other staff can support this effort on behalf of the subcommittee.
- All subcommittee members gave positive feedback on the content and format of the Excel spreadsheet document and supported using it to move forward with data collection efforts. Members thanked Teresa and Keisha for developing the tracking form.
- **Teresa Manygoats** mentioned receiving a comprehensive document from the [ADHS Licensing](#) containing the data she requested from a state agency and the follow-up provided by her office. The subcommittee members reviewed the document and only kept the relevant information needed for data reporting. The items included: 1. Assisted Living/Long Term Care Facilities; 2. Adult Day Health Care Programs; and 3. Skilled Nursing/Nursery Care Institutions.
- **Tory Roberg** inquired about Part D of the [Arizona State Statute](#) and if any previous data reports are available. She also mentioned how she would like to consider changing the current statute to better align with the data collection requirements for GACA. Members made this an agenda item to discuss further at the next subcommittee meeting.
- **Teresa Manygoats** recommended developing a brief slide deck as part of the Alzheimer's Subcommittee Report at the next GACA Meeting to give an overview of current subcommittee efforts and actionable plans for data collection.
- **Theresa Spitz, Chair**, stated she would develop the slide deck and send it to **Ms. Centers** in preparation for the next GACA Meeting.

#### Future Meeting Dates/Topics

- **Theresa Spitz, Chair**, asked members about potential future meeting topics and their meeting availability.
  - All members agreed to elect a Subcommittee Chairperson.
  - **Theresa Spitz, Chair**, suggested the topic of coordinated training for first responders, more specifically with police force personnel.
  - **Tory Roberg** mentioned her previously stated suggestion about reviewing previous data collection reports and discussing revisions to the state statute.
  - The next meeting will occur on **September 13, 2024, at 9:00 AM.**

#### Adjournment

- **Theresa Spitz, Chair**, adjourned the meeting at **10:54 AM.**

Dated August 2, 2024  
Alzheimer's Disease and Related Disorders Subcommittee  
Respectfully Submitted By:  
Latrishia Centers  
GOYFF