



Arizona  
Governor's  
Commission  
on **Service** and  
**Volunteerism**



**Arizona Governor's Commission on Service and Volunteerism**  
**June 11, 1:30 pm**  
**3rd Floor Conference Room**  
**Arizona State Capitol, Phoenix, Arizona**

A general meeting of the Governor's Commission on Service and Volunteerism (GCSV) was convened on June 11, 2019 in the 3rd Floor Conference Room, Arizona State Capitol, 1700 W. Washington, Phoenix Arizona 85007, notice having been duly given. Present and absent were the following members of the GCSV:

**Members Present (#)**

- Robert Ashcraft- ASU Lodestar Center for Philanthropy and Nonprofit Innovation
- Jessica Brosilo- Gateway Community College (phone)
- Tyler Butler- 11 Eleven Consulting (phone)
- Donna Davis- Expect More Arizona (phone)
- Alex Gabaldon- NACOG (phone)
- Lillian James- Public Allies Arizona
- Jennifer Lane- Glendale Community College (phone)
- Donna Martin- Boys and Girls club of Metro Phoenix (phone)
- Sarah Pacheco- Peach's Pantry (phone)
- Kimberly Rice- Arizona Department of Education

**Members Absent (#)**

- Victoria Carlso- Interfaith Community Services
- Katherine Gallego- Mayor, City of Phoenix
- Chianne Hower- Four Peaks/Anhauser Busch
- Renee Levin- Intel
- Donna McBride- Pinal County Superior Court
- Kimberly Will- Corporation for National and Community Service
- Thomas Winkel- Arizona Coalition of Military Families

**Guests Present (#)**

- Autumn Hall – Arizona Museum of Natural History
- Alison Stoltman- Arizona Museum of Natural History
- TJ Gaudelli- Arizona Museum of Natural History
- Tom Wilson- Arizona Museum of Natural History
- Pamelle Easterling- Swift Youth Foundation
- Michael Evans- Swift Youth Foundation
- Charlie Buchanan- Habitat for Humanity Tucson
- Joshua Swinney- Habitat for Humanity Tucson
- Charity Haley- Habitat for Humanity Tucson
- Devin Defendis- New Life Center

Stephanie DiVerde- AmeriCorps VISTA member
Kristy Rosen- Corporation for National and Community Service
<b>Staff Present (#)</b>
Emily Litchfield, AmeriCorps/Service Enterprise Program Administrator
Randy George, AmeriCorps Training Administrator
Malcolm Hightower, Deputy Director of Community Engagement

**1. CALL TO ORDER**

Commission Chair Donna Davis called the meeting to order at 1:39 PM. Quorum present.

**2. WELCOME/INTRODUCTIONS**

Announcement from Malcom Hightower: A recommendation has been made to Governor Ducey’s Chief of Staff regarding the open AmeriCorps Director position and we are awaiting final approval before an official announcement is made.

Commissioner Donna Davis welcomed attendees and asked the Commissioners, guests and staff to introduce themselves.

**3. APPROVAL OF MINUTES (ACTION)**

Minutes for the Meeting held March 13, 2019 were reviewed. Commissioner Robert Ashcraft moved to approve the minutes. Commissioner Kim Rice seconded the motion. Unanimously approved.

**4. BUSINESS**

**Approval of the 2019-2020 AmeriCorps State Formula Application Package**

Commissioner Kim Rice announced she would abstain from voting. Commission Chair Donna Davis confirmed that we had quorum with the abstention. Quorum present.

AmeriCorps training Administrator Randy George gave an overview of the 2019 Formula Application package. A total of 14 programs requested funding: 10 of those programs are continuation applications for year 2 funding with the additional 4 applications coming from new programs.

Commissioner Sarah Pacheco moved to approve the 2019 Formula Application Package for submission to CNCS. Commissioner Alex Gabaldon seconded the motion. Unanimously approved.

**Service Enterprise Work Group**

Program Administrator Emily Litchfield: The focus of the workgroup over the coming year will be the long-term sustainability of Service Enterprise within the State of Arizona, as well as working to get the commission certified as a Service Enterprise.

**Governor’s Volunteer Service Awards Work Group**

Program Administrator Emily Litchfield: The nomination form was released May 1, 2019 and nominations are being accepted through July 1, 2019. There is a new award category for National Service members. The awards ceremony will be held on November 7, 2019 at ASU West Campus in conjunction with the Summit on Volunteerism and Civic Engagement. We are hoping for greater involvement from commissioners during the ceremony.

## **2019 Summit on Volunteerism and Civic Engagement**

Commissioner Kim Rice: This will be a single day event hosted at ASU west this year on November 7, 2019. The request for presenters was released last month. Registration for attendees will open in August.

## **5. Updates**

### **CNCS State Office**

CNCS Program Officer Kristy Rosen: Arizona State Office physical location has closed and the State Program Officers have shifted to full-time telework. The new Regional Offices should begin opening late fall. FY 19 Senior Corps Program applications were approved; Senior Corps saw some significant policy changes this year. FY20 VISTA continuation applications are due in July; the state office is currently accepting concept papers for new VISTA programs.

### **AmeriCorps Program**

Training Administrator Randy George: The annual AmeriCorps Program Leader Retreat is scheduled for August 15 & 16, 2019. Commissioners will be invited to a portion of the event to meet the 2019 programs. The annual CNCS Symposium will be September 18-20, 2019. Program Administrators and the AmeriCorps Director are required to attend this training.

### **Arizona Service Enterprise Initiative**

Program Administrator Emily Litchfield: Continuation application has been submitted for Volunteer Generation Fund year 3. This year will focus on creating sustainability of SEI within the State of Arizona as well as beginning to analyze the local impact of the training and certification process. A new VISTA member should be starting in July to support these efforts.

### **Future Direction of the Commission**

Malcolm Hightower: We need to complete data aggregation from the statewide assessment and use that information as well as commissioner expertise to develop a statewide strategic plan, identify if there is a need for subcommittees beyond our current workgroups and meet the federal and state orders that govern the commission. We look forward to continued discussions once a director has been named.

## **6. ARIZONA SERVICE ENTERPRISE CERTIFIED ORGANIZATION PRESENTATIONS**

AmeriCorps/SEI Program Administrator Emily Litchfield introduced the most recently certified Service Enterprises to share their experiences about going through SEI program.

### **Arizona Museum of Natural History**

TJ Gaudelli: Thanked the commission for this wonderful program. "I knew SEI would make a difference, but i couldnt anticipate how much of a change that it would bring."

### **Habitat for Humanity Tucson**

Josh Swinney: "The program [Service Enterprise] is powerful and efficient. WE look at all these things to make use more effecient but we forget the most valuable aspect: the volunteers."

### **New Life center**

Devin DeFendis : "[The volunteers] are an extension of the staff, and [Service Enterprise] really changes the whole operation of the organization. It's really been amazing."

**Payson Senior Center**

Suzanne Kammerman: “New ideas, new concepts, new volunteer positions are being implemented almost monthly as we continue to learn and grow. Becoming a Service Enterprise isn't the end of the goal...it's just the beginning.”

**Swift Youth Foundation**

Mike Evans: “With only 3 staff all of our work is done by the volunteers. SEI has been able to give us the tools we need to make sure that we are providing engaging and impactful opportunities throughout the continuum from volunteer to donor to board member.”

**7. NEXT COMMISSION MEETING**

The Commission will meet again on September 25, 2019, State Capitol – Third Floor Conference Room. The primary purpose of the meeting will be to develop a strategic plan for service and volunteerism in the State of Arizona.

**Future Agenda items**

- More presentations from certified Service Enterprises
- Opportunities to work with AmeriCorps Programs
- Planning retreat
- Call with the AmeriCorps Director once they have been named

**8. CALL TO THE PUBLIC.**

Commissioner Kim Rice made a call to the public. No requests to speak were received.

**9. ADJOURNMENT**

A motion was made for adjournment by Commissioner Kim Rice. The motion was seconded by Commissioner Lillian James. The meeting was adjourned at 2:47 PM.

Dated the 11<sup>th</sup> Day of June, 2019  
Governor's Commission on Service and Volunteerism  
Respectfully Submitted By:  
Stephanie DiVerde  
Volunteer Scribe